
SCOPE OF WORK

General Information:

This document describes work that needs to be done to replace US Embassy Compound turf and replace some trees.

The Contractor, in establishing his/her proposed price for completion of this work, must declare that he/she is familiar with the work location, the constraints of the location, and the various work requirements. All information contained in this Statement of Work (SOW) is an estimate and it is the responsibility of the Contractor to verify the full scope of work that will be performed in order to meet the objectives of this SOW.

Any bid submitted must be **firm and final** and must not give rise to any supplemental work or revision of the price.

The Contractor must abide and agree to respect the bid that he/she submits, including completion timeframe that will be established in the final contract.

The contractor must provide datasheet, specification and methodology of product to be use for termite/ants control...

In the event that a major disaster interrupts the work, the Contractor must notify the Contracting Officer (CO) immediately and follow-up by in writing within 24 hours from notification. It will be up to the Embassy to determine the validity of the notification.

While this contract work is being carried out the Contractor is responsible for all or any incidental damages caused by the contractor to Embassy property including but not limited to underground piping, walls, fences, curbs roads, plants, tress, etc. Also, the Contractor must use caution during the ingress/egress of his/her vehicles and will be responsible for any damage to vehicles belonging to the Embassy and/or employees inside the Embassy compound.

The Contractor is solely/entirely responsible for their employee's health and safety during the work is being carried out on this project. Any accident resulting from the work shall be notified to the CO for information only.

Project Overview & Notes:

This project is to re-turf existing turf areas at the US Embassy Libreville compound and replace 9 trees.

The Contractor shall plan his work to minimize disruption to the Embassy. At any time the Embassy road and parking lot shall not be blocked. The Contractor may use the grassy area as his staging area (safe distance from the existing parking lot) for storing his/her equipment and materials and he/she is responsible for surveillance of their equipment and materials etc. inside the Compound.

The Contractor shall provide all materials, equipment, and tools and personnel necessary to execute and complete the scope of work under this contract.

The Contractor must abide by US Embassy security regulations related to the work including providing names of staff and vehicles for easy access to the compound one week prior to work is to be performed. The contractor is responsible to coordinate compound access issues with the CO and/or Post RSO.

Debris from the worksite must be contained within the designated work area and must be removed from the site as frequently as required to maintain a safe and presentable environment. Contractor shall dispose of the debris in a way that is acceptable by local authorities. Contractor shall not dump any debris within the Embassy compound nor shall it be dumped on the beach or neighboring properties. At the end of the each day of work, the contractor is responsible to keep the site clean and clear from debris and construction materials for easy access to the Embassy Guards to do their daily patrol.

The work site will be inspected regularly by Embassy staff to ensure cleanliness, safety and easy access throughout the compound.

Scope of Work:

Turf surfaces:

- Exterior Compound: 1549m²
- Interior Compound: 3820m²

1. Remove existing turf including 100mm of top soil.
2. Provide/place 100mm topsoil (compacted).

3. Seed areas to be re-turfed and maintain them for about 2 months before handing-over to maintenance staff. This phase should include ant and termite control, soil fertilization, adding seed on empty spots, birds controlling and turf mowing.
4. Cut remove 9 FICUS trees and any associated roots
5. Replace removed trees with different type such as LILAS or similar to the trees located along the road adjacent to the embassy compound. Roots of replacement trees should not constitutes a risk on surrounding structures such as PVC piping, concrete structures...

##END OF SOW##

Areas to re-turf (square-foot)

